Data Management Product Manager (4116)

Looking for a challenging position supporting research data management? Join the University of California Curation Center’s (UC3) DMPTool <dmptool.org> (Data Management Planning Tool) team as a product manager. DMPTool is an innovative UC3 service that helps researchers create quality data management plans.

We are seeking an experienced professional who knows how to apply theory and put it into practice with in-depth project management skills and knowledge of the research process, data management, and data sharing to manage, promote, and enhance the DMPTool. This is a two-year contract position.

Requirements:

Bachelor's degree in related area and/or a minimum of two to three years of data management, curation management including datasets, content description and representation, metadata standards, and relevant workflows.

Knowledge of and experience with data driven research and the emerging importance of data management and sharing. Familiarity with new data sharing policies required by funding agencies and journal publishers.

Excellent project management skills and experience coordinating and promoting services. Proven ability to research, collect and analyze information to use in determining product options or alternatives.

Demonstrated ability to engage with people in new settings as well as excellent interpersonal and communication skills.

Ability to lead, build consensus and promote the exchange of information among project team, internal and external constituencies.

Strong oral communication skills to effectively convey and explain information to different audiences.

Strong written communications skills to draft clear, concise documentation, reports and specifications.

Demonstrated understanding of the research data processes including data collection, description, sharing, preservation, and management.

Familiarity with basic user assessment techniques and demonstrated experience working with academic communities and technology staff to build and express use cases and functional requirements.

Entrepreneurial attitude to developing services; self-motivated, with the ability to set and attain goals effectively and the flexibility to adapt to change.

Experience with Microsoft Office required.

Preferred:

Experience with GitHub, Markdown, HTML, and coding languages (e.g., Ruby, Python) are desirable.

HOW TO APPLY: If you are interested in this opportunity and would like to view the full job description and/or to apply, please visit https://jobs.ucop.edu/applicants/Central?quickFind=57983 or contact Paulette Malak at Paulette.Malak@ucop.edu.